

Meeting Minutes

Thursday 12th June 2014
Lower Park School

Attendees: Jenny Rigg, Michelle Massey, Sharon Mallender, Mr I Coulson, Nikki Wood, , Francine Fallon, Debbie Cuddley, Catherine Cole

Apologies: Justine Thirde, Susan Horsman-Turner, Julia Dean, Ceri Hudson, Jamie Howarth, Stuart Tyson, Wendy Warrington

1. Welcome and Apologies

- Jenny Rigg opened the meeting and shared the apologies

2. Plant Sale – 10th May – Review – Sharon Mallander

- Profit made £2312.77
- Application has been made by two PTA members who are staff for the Barclays £4k. If successful application there will be an additional £2K to be put forward towards the PTA target.
- Graham Wood has offered to provide carts to assist in the moving of the plants.
- It was highlighted that there was a reduction in helpers this year and suggestions were made to potentially increase helpers coming forward:
 - Arrange a supervised kids area whilst parents delivered plants
 - Communicate the help that is required into time slots / Specific tasks
 - Changing day to a Sunday

Actions

To provide names of the helpers to My Coulson

Owner

NW/SM

Target Date

20/06/2014

3. Fish and Chip Bingo Night – Review – 17th May

- Feedback received that the night went well.
- The sweet Roll and Whiskey roll was a big hit as an end of night activity and generated a lot of participation and fun.
- Going forward it was suggested that the delivery of the food to be done in as on delivery, as there was a delay with the second delivery.
- Profit made for the event Approx. £303.34

Actions

No Actions

Owner

Target Date

4. Fundraising Goal – Improving Outdoor Space - Update

- Fundraising Goal – Improving Outdoor Space
- Mr Coulson shared that he has negotiated with Pentagon Sports and managed to reduce the cost by just over £600. That brings the cost to £15,000

Lower Park School PTA
(Parent Teachers' Association)
Registered Charity Number: 1099428

- Mr Coulson shared that he has negotiated about the traverse wall; the cost in the brochure is £1300. He said he would do it for £800
- The whole thing, including the traverse walls, will be £15,800.
- Work has been scheduled to take place in Autumn Term on the condition that Pentagon is successful with the application for the £10k grant and the PTA has enough funds to proceed.

Actions

No Actions

Owner

Target Date

5. Head Teachers Report

- Mr Coulson acknowledged the help that was given on the plant sale and requested names of the helpers so he could personally thank them for their help.
- Mr Coulson thanked Stuart Tyson and Francine Fallon for stepping in for the PTA Chairperson on the new intake meeting to talk about PTA activity.
- Provided an update on the discussions with Pentagon in relation to the PTA fundraising goal. Please see section 4 for detail.

6. LOTTO Draw

- Numbers to be confirmed
- Concern raised on behalf of Justine Thirde regarding the falling numbers of LOTTO members.
- The PTA discussed options for increasing member participation:
 - Have a stall at the fair to promote
 - Send another flyer to the whole of the school

Actions

Numbers to be drawn within the school office

Owner

JT

Target Date

ASAP

7. Summer Fair – 28th June 2014 – Michelle Massey

- Summer Fair preparations on track
- Michelle Massey raised that helpers will be needed to help put up Gazebos on the morning of the fair
- Times or the order of events shared
 - 11:00 – Fair Opens
 - 11:15 – 11:45 – School Choir
 - 11:50 - 12:20 – School Band
 - 12:30 – 13:00 – Step Ahead Dance Group
 - 13:15 – 13:40 – Karate display
 - 13:45 – Raffle

Actions

Stock Check required

Owner

JR

Target Date

ASAP

8. Film Night

- No update – however it was reminded that a note was required in the Beacon recommending that no mobile phones to be taken

Actions

Mention to be included in the Beacon that a strong recommendation that no mobile phones be taken to the school discos

Owner

IC

Target Date

When applicable

9. AOB

- Bags 2 school collection date following September confirmed as the 14th November
- PTA end of year night out agreed as the 24th July at the new Italian in Poynton
- It was agreed that the purchase of a notice board was not considered as adding value due to the on-going updates it would require. Put on hold for further discussion later in the year.

Actions

No Actions

Owner

Target Date

NEXT MEETING: TBC