

Meeting Minutes

1st May 2014
Lower Park School

Attendees: Jenny Rigg, Michelle Massey, Sharon Mallender, Mr I Coulson, Wendy Warrington, Nikki Wood, , Francine Fallon, Debbie Cuddley, Catherine Cole, Ceri Hudson, Jamie Howarth , Stuart Tyson, Paul Bamford (Schools Governor)

Apologies: Justine Thirde, Susan Horsman-Turner, Julia Dean

1. Welcome and Apologies

- Jenny Rigg opened the meeting and shared the apologies

2. Plant Sale – 10th May – Update – Sharon Mallander

- Currently 302 orders received with amounts to 2768 boxes
- 144 spare boxes ordered
- Cost of plants gone up 5p a box from supplier this year

Actions

No Actions

Owner

Target Date

3. Paul Bamford – Governor

- Paul Bamford requested a slot on the PTA meeting to discuss the possibility of applying for grants for the school.
- Paul shared that the governors wanted to apply for top priority grants
 - IT - Laptops
 - SEN (teacher Assistants)
- Paul shared that there are two types of grants – one that grants all the money and another that requires the funding to be matched.
- Paul agreed that he would lead the application of the grants, however as the grants are given more priority if linked with the PTA
- The PTA support John and the applications and will provide as much support as they can

Actions

No Actions

Owner

Target Date

4. Fish and Chip Bingo Night – update – 17th May

- Recapped during the meeting that price of ticket includes the cost of your food
- There will be 5 games of bingo
- Children's games will be played first
- There will be games of whiskey role for adults and sweetie role for the kids also available

- Prizes will include bedding plants and £10 gift vouchers

Actions	Owner	Target Date
Rota to be published to encourage the support of parents on the night	JR/IC	ASAP

5. Fundraising Goal – Improving Outdoor Space

- Developer (Pentagon Sports) came into school to meet with the school council to work with them to come up with a wish list of equipment and designs that they would like to have in the playground.
- Pentagon sports have agreed to do the designs and apply for the grant, however we have to commit that they will undertake the work if grant successful. PTA agreed and asked for a climbing wall to be added into the cost.
- Design were shared and include
- Climbing Frame
- Giant Ship
- Equipment to encourage imaginative play
- Extending the trim trail to include an all-weather area for mini multi-sport section.
- Bring down the height of a shooting ring so younger children have the opportunity to play.
- The total of the design was £15,610.
- PTA 2014 goal is to raise the remainder £5610 through school fund raising.
- Suggestion made that local businesses approached to sponsor the equipment in exchange of a plaque added to equipment and certificate presented to the business from the school thanking them. More detail is required to understand how this could be approached and options.
- Mike Gallagher has offered assistance in requesting funding from the local business as he attends a local business forum. This may be something that Mike can take to this forum.

Actions	Owner	Target Date
Options for approaching local firms to be agreed and options of types of sponsorship	JR/IC/FF	ASAP

6. LOTTO Draw

- Numbers to be confirmed

Actions	Owner	Target Date
Numbers to be drawn within the school office	JT	ASAP

7. Up and Coming Events Summer Fair – 28th June 2014 – Michelle Massey

Actions	Owner	Target Date
Flyer to go out in book bags	CC	17th May
Stock in cupboard needs to be checked	WW	ASAP
Update Programme with order of events and Liaise with	JR/ST	When applicable

**Lower Park School PTA
(Parent Teachers' Association)
Registered Charity Number: 1099428**

Stuart Tyson once donators confirmed		
Refreshment Buying other	CC	When applicable
Bottle and string and year 6 booby prizes	SM	When applicable
Check Tattoo stock	SM	When applicable
Beer tent and BBQ refreshments	WW	When applicable

Film Night

- Two dates discussed 21st November or the 14th November , suggestion made to ask the availability of both nights of the film provider

Actions	Owner	Target Date
Film provider to be approached to understand which date is best	JD	ASAP

8. AOB

- Bags 2 school collection discussed and date to be arranged at the end of September

Actions	Owner	Target Date
Notice Board to be purchased	JR	C/F
Design for notice Boar to be drafted	FF	C/F
PTA to be added to search easy org and tested	MM	C/F

NEXT MEETING: Thursday 12th June 2014