

Meeting Minutes
Tuesday, 21st November 2013
Lower Park School

Attendees: Jenny Rigg, Michelle Massey, Sharon Mallender, Mr I Coulson, Mrs Cathy Beddows, Justine Thirde, Catherine Cole, Nikki Wood, , Francine Fallon, Debbie Cuddley

Apologies: Stuart Tyson, Wendy Warrington, Susan Horsman-Turner, Ceri Hudson

1. PTA Funds

- £8,000 available (Scheduled spend - £2,000 for fencing around netball area, £4,000 for laptop trollies)
- SEN Budget £2477.20 (scheduled spend - £1,750 additional Laptop's for SEN, £200 - Plus 1 maths books)

2. Planning for next Year school PTA Events

- Agreed events:

Regular Fundraisers

- Discos – 7th February 2014 /11th July 2014 /11th October
- Plant Sale – 10th May 2014
- Summer Fair – 28th June 2014
- Film Nights - TBC

Additional Fundraisers

- Fish and Chip Bingo - March 2014
- Summer BBQ – 17 May 2013

Actions

Film Night to be arranged on the 24th January 2014 – need to check availability of film

Owner

NW/JG

Target Date

2nd January

3. Quiz Night Review (5th October 2014) – Michelle Massey

- Went really well
- Food was a success and a sell out
- Agreement made that Nunit Hallum would provide catering for the next quiz night and Take-away will be available.
- New quiz master will be required next time
- Profit made £390.28

Actions

Owner

Target Date

4. Film Night Review – 8th November 2013 - Julia Grundy/ Jenny

- More tickets sold this year
- Reviewed as being better organised than last year.
- The idea of ks2 showing collecting snack packs from various stations before sitting down worked really well & meant that the film started on time.
- There was an incorrect pick up time printed on tickets for ks2 which meant some parents hanging around but there was no complaints received.
- Overall it went really well, the screen was much better quality and the children seemed to enjoy both films.
- Julia has requested that the PTA find someone to take over the raffle/clipboard Stuart Tyson Suggested.

Actions

Fran to approach Stuart to see if willing to take over the Raffle/clipboard

Owner

FF

Target Date

30th Nov

5. Xmas Fair (30th November) Update

- All regular stalls organised and ready to go.
- Introduction of new activity of skaleetrix
- Hollies stall agreed as a trial
- Raffle Prizes so far :
 - 1st prize - meal at Tom yam
 - 2nd prize - Gulliver's world tickets
 - 3rd prize - cinema tickets
 - 4th prize - needed
 - 5th prize - needed
 - 6th prize - £5 toys & tales voucher

6. Xmas Card fundraiser Update

- Feedback from Lower Park Staff on the appreciation of the notice given to plan for the Christmas card activity.
- Great feedback received
- £435 Profit made

Actions

Owner

Target Date

7. Lotto Draw – Justine Thirde

- September 2013 Lotto draw numbers were:
 - 14 – 1st Prize

- 30 – 2nd Prize
- 63 – 3rd Prize
- October 2013 Lotto draw numbers were:
 - 23 – 1st Prize
 - 55 – 2nd Prize
 - 40 – 3rd Prize

Actions

Flyer to be transferred onto to new PTA Template

Owner

JT/FF

Target Date

ASAP

8. Head Teachers Report

- Further request for funds made to the PTA to purchase another set of iPads
- iPads already bought by PTA Funds a great success

Actions

No Actions

Owner

Target Date

9. AOB

- Agreement that the Christmas night out and PTA meeting will be combined at the Tom am on the 16th January 2014.
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Actions

PTA members to confirm back to Jenny Rigg if they can join in

Owner

all

Target Date

ASAP

10. Next Meeting

- Confirmed 16th January 2014