

PTA AGM Meeting Minutes
Tuesday 2nd February 2016
Lower Park School

Attendees: Charlotte Fazackerley, Sharon Mallender, Lucy Lester, Helen Hardicre, Zoe Buckley, Mandi Banks, Sarah Clarke, Francine Fallon, Kristin McConkey, Mr I Coulson, Mrs B Chadwick

Apologies: Nicky Wood, Stuart Tyson, Ceri Hudson, Claire McIntosh, Ellen Little, Catherine Cole, Wendy Warrington, Emma Sewart

1. Welcome and Apologies

- Mr Coulson opened the meeting and shared the apologies. Welcome to new member Emma Sewart

2. Update on Jenny Rigg and new Chair

- Mr Coulson advised that Jenny Rigg has stepped down as Chair with immediate effect. PTA members voted in the new Chair Charlotte Fazackerley.

3. Bingo update 6th Feb

- Helen gave update on Bingo and Fish&Chip supper night.

4. Disco update 18th March

- Charlotte gave update on plans for next disco. Lucy and Kristin with the help of Nicky to organise the buying (LL/KMC/NW). Mr Coulson confirmed that the DJ is booked. Note to go in the Beacon asking for parent helpers (CF)

5. Plant Sale update 14th May

- Sharon gave update on Plant Sale plans – date is confirmed and the plant supplier is available. Sharon to give more info in forthcoming meetings (SM)

6. Art Exhibition update

- Fran talked about the previous Art Exhibition event and how it works. Fran to check with organiser if Thursday 30th June is available: 6-7pm KS1 and 7-8pm KS2. Fran to confirm final artwork dates (FF)
- Discussion around opening up the event to include Craft stalls (parents)

and local businesses)

- To be discussed in more detail at next meeting

7. Summer Fair update 25th June

- Sharon asked for help with the Summer Fair with a view to other members taking the lead by the Xmas Fair. Kristin and Mandi offered to take on this role (KMC/MB)

8. Film Night update

- Zoe talking to other suppliers (Reels on Wheels) and looking in to other options (Film Bank) for next film night September onwards (ZB)

9. Bags 2 School/Gift Aid/Easy Fund update

- Lucy to advise on next possible dates for Bags 2 School (LL)

10. Lotto Draw

- Lucy did draw – 31,8,42 – and will advise winners (LL)

11. Head Teacher's Update

- Mr Coulson talked about the importance and value that the PTA add to the school both financially and socially
- DoJo scheme is working well within school and Mr Coulson ask that the PTA champion this and spread the word with other parents
- Mr Coulson advised that VLE/Twitter feed is being phased out
- Mr Coulson asked for assistance from the PTA: SEN assessments £450/1 touch screen £3k/Foundation play area parking booths and line markings £250-£300/Playground furniture and fences contribution – PTA to confirm if the funds are available approx. £3,700 (CF/EL)
- Sarah and Charlotte to investigate if David Jacks and Glastonbury Play Area team can help in any way with the furniture/fence work (SC/CF)
Plea to be put out to parents to offer assistance – Saturday mornings (CF/Mr C)

12. Risk Assessment/First Aiders

- Mr Coulson advised that next First Aid training session that could be opened to PTA members is 1/2nd Sept – to be discussed at a later stage

13. AOB

- Barclays Match Funding – Fran and Stuart have this facility £1000 each max – discussion around which event would be best to apply for

this fund

- Mandi to check if her husband is able to benefit from same scheme (MB)
- Mr Coulson to put a note in the Beacon asking for any other parents that can benefit from similar funding to come forward (Mr C)
- Request for Ellen to circulate figures from Xmas Fair – stall by stall to see which were most profitable (EL)

NEXT MEETING: 3rd March 8pm